Sample guardrail installation checklist

Guardrail system handover installation checklist

Job address											
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Client											
Guardrail system manufacturer											
	Plan diagram to show location of guardrails on structure										

	Checklist item	Yes / No
1	Engineer's certification for guardrail system and supporting structure available?	
2	Supporting structure adequate?	
3	Posts installed correctly – adequately secured to supporting structure and correctly spaced?	
4	Rails installed correctly – adequately secured and adequate number provided?	
5	Guardrail components and fasteners not damaged at time of installation?	
6	Guardrail system has been installed as per engineer's specifications?	
Verification complete when 'YES' for ALL questions – Installer to discuss with Client if 'No' for any question		
7	If work platform installed, maximum load (e.g. light duty, 225 kg per bay)	
Comments		

Installer's statement

I have installed this guardrail system and carried out all relevant inspections and checks.

Signed …….Date ……..…
Name of installer ……Phone ……..
Scaffold Certificate No. (required if the system erected includes a platform and the platform height is greater than 4m)…….. …….
Name of installing company ……..