

## Medical Assessment Tribunal referral checklist

√	<p><b>Relevant documents required</b></p>
	<p><b>Application for compensation/Notice of claim for damages</b></p> <ul style="list-style-type: none"> <li>• Separate referral is required for each application.</li> <li>• Each referral should have their own set of documents.</li> </ul>
	<p><b>Medical Certificates</b></p> <ul style="list-style-type: none"> <li>• The first and last medical certificate must be provided.</li> <li>• Any other relevant certificate the insurer considers relevant (please do not send all medical certificates).</li> </ul>
	<p><b>Worker claim history</b></p>
	<p><b>Reports/Documents</b></p> <ul style="list-style-type: none"> <li>• A current comprehensive specialist report (less than six months old) or a copy of the report assessing permanent impairment (for disagreed PI referrals).</li> <li>• Comprehensive specialist reports for psychiatric referrals (preferably from an IME) should include a full family history, educational history and personal history.</li> <li>• All other relevant medical and allied health reports (including all reports for physical injuries when the referral is for a secondary psychiatric condition).</li> <li>• All post-operative reports.</li> <li>• Relevant hospital records/GP records.</li> <li>• Copies of all previous similar claims.</li> <li>• Notice of Assessment and claimant's response.</li> <li>• Reasons for decision from both insurer and Workers' Compensation Regulator.</li> <li>• Relevant factual investigation (required for undetermined claims only).</li> </ul>
	<p><b>Tips</b></p> <ul style="list-style-type: none"> <li>• If the claim has been to a previous tribunal, only required to attach and list on the new referral the documents received since that tribunal.</li> <li>• Do not send referral if there are reports outstanding.</li> <li>• The treating specialist or the specialist who performed the surgery is the appropriate specialty for the referral.</li> <li>• If uncertain about the type of tribunal to refer to, refer <b>to the list of injuries and illnesses by tribunal (attached)</b> or contact the MAT.</li> <li>• The MAT cannot assess a claimant until at least three months post-surgery.</li> </ul>

Effective: September 2018