



Authorising Law: *Private Employment Agents (Code of Conduct) Regulation 2015*
Section 29
Purpose: Information Statement for Work Seekers
(Other than Models and Performers)
Form Number: PEA 1
Version: 6

Private Employment Agents Act 2005 Private Employment Agents (Code of Conduct) Regulation 2015

Information Statement for Work Seekers (Other than Models and Performers)

Your relationship with a private employment agent is regulated by a number of Commonwealth and State laws, in particular the *Private Employment Agents Act 2005* and the *Private Employment Agents (Code of Conduct) Regulation 2015* (the Code).

Prior to providing you with placement and employment services, we are obliged as a private employment agent, to provide you, as a work seeker, with the following information:

- **We must not charge you a fee for finding, or attempting to find work for you in contravention of section 400 of the *Industrial Relations Act 2016*.**
- **We and our employees have a working knowledge of State and Commonwealth legislation affecting the placement and employment of work seekers.**
- **We will ensure that all placements are made in accordance with any relevant legislative requirements.**
- **If you believe that your agent has acted illegally, inappropriately or in a false or misleading way, you may obtain information about action that may be taken from the Office of Industrial Relations, GPO Box 69 Brisbane Qld 4001, Telephone (07) 3406 9999.**

I, _____
(Name)

of _____
(Address)

acknowledge receiving and reading a copy of this "Information Statement for Work Seekers".

Signed _____

Date _____

The Office of Industrial Relations recommends that this document be retained on file by the private employment agent and that a copy is given to the work seeker.

(Details of Agent giving this Information Statement)

Agent's Name: _____

Agent's Address: _____

Agent's Telephone Number: _____