Sample guardrail installation checklist

Guardrail system handover installation checklist

Job address

↑

Client

Guardrail system manufacturer

Plan diagram to show location of guardrails on structure

<table>
<thead>
<tr>
<th>Checklist item</th>
<th>Yes / No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Engineer’s certification for guardrail system and supporting structure available?</td>
<td></td>
</tr>
<tr>
<td>2 Supporting structure adequate?</td>
<td></td>
</tr>
<tr>
<td>3 Posts installed correctly – adequately secured to supporting structure and correctly spaced?</td>
<td></td>
</tr>
<tr>
<td>4 Rails installed correctly – adequately secured and adequate number provided?</td>
<td></td>
</tr>
<tr>
<td>5 Guardrail components and fasteners not damaged at time of installation?</td>
<td></td>
</tr>
<tr>
<td>6 Guardrail system has been installed as per engineer’s specifications?</td>
<td></td>
</tr>
</tbody>
</table>

Verification complete when ‘YES’ for ALL questions – Installer to discuss with Client if ‘No’ for any question

7 If work platform installed, maximum load (e.g. light duty, 225 kg per bay)     |          |

Comments

Installer’s statement

I have installed this guardrail system and carried out all relevant inspections and checks.

Signed ................................................................. Date ............

Name of installer .......................................................... Phone .............

Scaffold Certificate No. (required if the system erected includes a platform and the platform height is greater than 4m) .......................................................... ............

Name of installing company ..................................................