

Form 79.1

Application for renewal Single employer self-insurance licence

Version 5

*Workers' Compensation and Rehabilitation Act 2003 79.1*Pursuant to section 71 of the *Workers' Compensation and Rehabilitation Act 2003*

Application for renewal of a self-insurance licence

Full name of self-insurer: _____

A.C.N.: _____ A.B.N.: _____

Principal place of business of self-insurer: _____

Makes application to the Workers' Compensation Regulator (the Regulator) for the renewal of a licence as a self-insurer under the *Workers' Compensation and Rehabilitation Act 2003* (the Act) and states that:

1. The self-insurer employs 2000 or more full time workers in Queensland (section 71(1)(a) of the Act), or 500 or more full time workers in Queensland if the self-insurer was licensed or made application for a licence prior to 3 March 1999 (section 601(1)(a) or (b) of the Act).
2. The self-insurer's occupational health and safety performance is satisfactory (section 71(1)(c) of the Act).
3. The licence will cover all workers of the self-insurer employed in Queensland (section 71(1)(d) of the Act).
4. The self-insurer has lodged an unconditional bank guarantee or cash deposit with the Regulator (sections 71(e) and 84(1) of the Act). The self-insurer acknowledges that the bank guarantee or cash deposit must remain in force at all times during the period of the licence and after cancellation of the licence as required by section 102 (section 84(4) of the Act).
5. The self-insurer has lodged a contract of reinsurance with the Regulator as required by, and in accordance with, section 86 of the Act (section 71(1)(f) of the Act).
6. The self-insurer's workplaces meet the requirements of section 71(1)(g) of the Act.
7. *If it does not satisfy one or more of the matters mentioned in paragraphs 1 to 6 above, that a formal submission is attached addressing special circumstances for consideration (section 71(2) and (3) of the Act).*
8. The self-insurer is not related to any other bodies corporate that employ workers in Queensland (section 69(2) of the Act).
9. The self-insurer has advised the Regulator of any changes, including changes to its structure, which could impact on its self-insurance licence in Queensland.
10. The self-insurer calculated the number of full time workers in Queensland by applying sections 73, 73A (if applicable), and section 74 of the Act.
11. The self-insurer agrees to allow WorkCover Queensland to call on any amount received by way of a bank guarantee or a cash deposit at all times during the period of the licence and after cancellation of the licence as required by section 101 of the Act.
12. The self-insurer agrees to allow the Regulator, and its authorised agents, access to original documents and records which demonstrate that the self-insurer has satisfied the requirements of the Act (section 573 of the Act).
13. The self-insurer agrees to give full cooperation in order that the Regulator or its authorised agents may carry out audits under section 76 of the Act.
14. The self-insurer has satisfied the requirements of section 75 of the Act and states that:
 - a. it is, and is likely to be, able to continue to pay its debts as and when they become due and payable
 - b. it is, and is likely to continue to be, financially viable having regard to, for example, its level of capitalisation, profitability and liquidity
 - c. it has, and will continue to have, adequate resources and systems in place in Queensland for administering statutory claims for compensation, common law claims for damages and managing rehabilitation of its workers
 - d. is, and will continue to be, able to give the Regulator the information it may require in the way the Regulator may require
 - e. the self-insurer has reasonably performed its functions and exercised its powers under section 92 of the Act.
15. The self-insurer has not breached the Act in any way (section 79(4)(a) of the Act).
16. The self-insurer has complied with all the licence conditions (section 79(4)(a) of the Act).
17. The self-insurer will provide the Regulator with all information requested for the purpose of renewal of the self-insurer licence.

Company/statutory corporation/local authority

This renewal application is made by _____
Name of self-insurer

and is signed for, and on behalf of, _____
Name of self-insurer

by _____,
Name of person signing form

Position of person signing form

a duly authorised person to make this renewal application on behalf of the self-insurer. The information contained in this renewal application is true, complete and not misleading.

Signatory: _____ Date: _____

Address for lodging application:

Please mark 'Confidential' and forward to:
Insurer Services, PO Box 10119, Brisbane Adelaide Street, Qld 4000

Further information:

Insurer Services
Telephone: 1300 362 128

Privacy statement:

The Office of Industrial Relations respects your privacy and is committed to protecting personal information. The information will be managed within the requirements of the current state government privacy regime. The Department may be required to disclose your personal information to other regulatory agencies such as the Queensland Police Service, WorkCover Queensland and other agencies in accordance with other law enforcement activities which may be conducted as part of an investigation. Further information on our privacy policy is available at www.worksafe.qld.gov.au.

This form was approved by the Workers' Compensation Regularo, on 1 May 2014, pursuant to section 586 of the *Workers' Compensation and Rehabilitation Act 2003*.